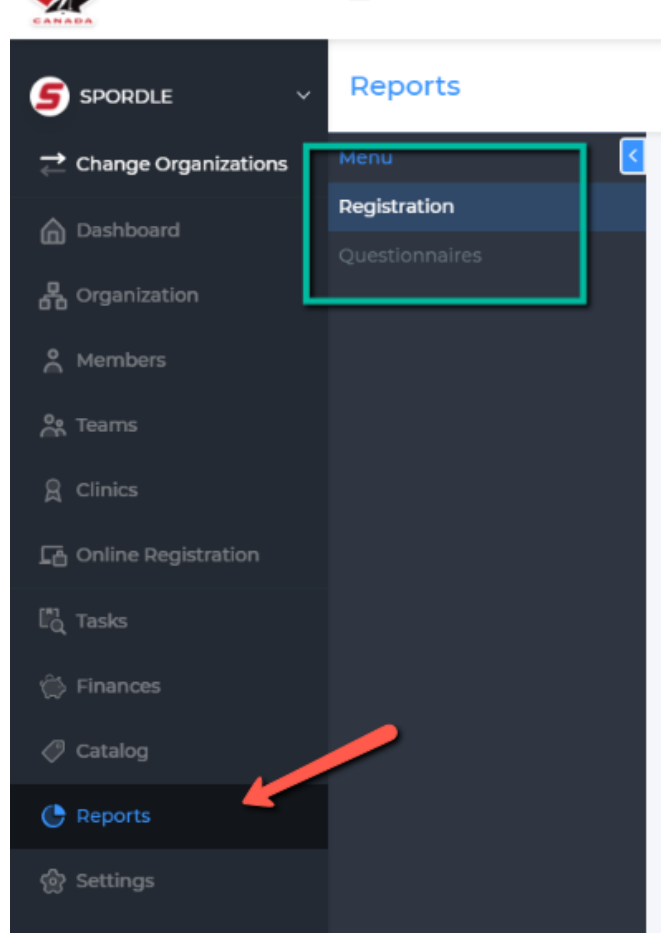




# HCR 3.0 — Spordle Weekly Newsletter

## Information / New release

- PO Boxes now available (we demonstrated this at the start of last week's Q/A)
- Add comment in action button for transfers
- Registration & questionnaire reports are now available



- You can now manage the order of your online stores by clicking on the row of the store and under display (yellow highlight on the right) can edit the store number. You can then use the column header to sort.

Order	Title	Start Date	End Date
1	Online registration 2022-2023	2021-06-25 5:42 p.m.	2021-06-30 1:00 a.m.
2	2021-2022 Registration	2021-04-09 7:00 a.m.	2021-07-28 11:59 p.m.
3	April Demo	2021-04-08 12:00 a.m.	2021-06-30 11:59 p.m.

## Membership Fee Updates

All the following changes will be made and available by Tuesday, July 27, 5 PM ET/DT on both training and production environments.

- Regarding all registrations that don't have to collect the membership fees, (such as a training camp), the organization will have the ability to waive the "membership fees" by clicking on "Exclude membership fees".
- All registration that includes the membership fees will be charged the total amount at any moment, even if the member is registered in the same organization or in another organization and has paid the membership fees. They will always collect the full amount. It will be the responsibility of the registrar to refund the member if the player finally plays under another organization.
- Installments: We will include the full amount including the registration fee in order to be able to have equal payments.
- Installments: Ability to include the "Other items" within the installment. This also will be adjusted based on your requirements.

## Training updates

- Spordle will not be holding training sessions in July. We are scheduling refresher training in August which will have updated functionalities for all previously released modules. Once these sessions are confirmed, we will send you the invitations.

## Documentation updates

- We have created a new user guide page for creating and registering to clinics for Hockey University. You can see the page by clicking [here](#).

## Question

**Question, how do we calculate the amount of installments? What does the parent pay?**

## Answer

This is an example of the installments and how they work.

Example : Membership fee is 100\$

Registration fee (excluding the membership fee) is 400\$

Your all inclusive amount is 500\$

The installment plan is in this example 25% initial payment and 2 installments of 50% in the future.

The parent will pay this:

On the day of registration, the parent will pay 100% of the membership fee (100\$), 25% of the registration fee (100\$). So the total will be 200\$ at that time.

The 2 future installments are 50% and 50% of the remaining registration fee that is unpaid (in this case 75% of 400\$) So payment # 1 will be 150\$ and payment # 2 will be 150\$

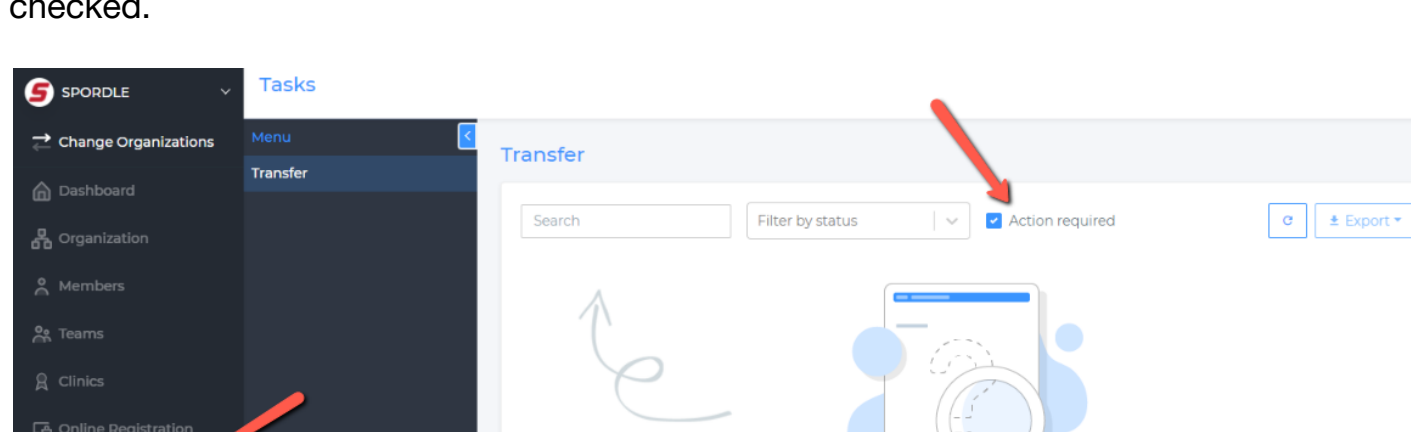
Adding all these payments up, the parent will pay 200\$ + 150\$ + 150\$ for a total of 500\$

## Question

**My transfer list is empty, why can't I find any complete or open transfers?**

## Answer

We made a small update to the transfer page. By default, the action required box is now checked.



This helps filter the transfer requests that require your direct action. However, it also hides all open and completed transfers that do not require your action or direct attention. To see all pending / completed / refused transfers, please uncheck the box.

You also now have the option to view all the completed transfers which were previously hidden.

\*As a registrar, when you 1st access the transfer list, you see any that need immediate action from your part.

## Question

**As a super user, I am having issues with transfers for players under First Shift, I cannot approve them.**

## Answer

We have edited the categories of First Shift and moved them to the Legacy Offices organization where you will find First Shift - \*\*\*.

Please Change Organization for Review or Approve the transfer (in this case, they will need to be in the Legacy offices to approve the transfer)