



# HCR 3.0 - Newsletter

October 8, 2021



"Lead, Develop and Promote Positive Hockey Experiences."

# HCR 3.0 Update

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Key Topics

Improvements

Upcoming Deployments

Drop-in Training

HCR 3.0 Stats



## Key Topics in this Newsletter

- MY ACCOUNT - Waivers
- REGISTRATION - Convert a Manual Transaction to Online Payment
- REGISTRATION - Override for Over/Under-age Registrations
- MEMBER - Transaction Tab
- MEMBER - Suspensions - Permission Based Only
- TEAMS - PDF Roster
- TEAMS - Automatically Transfer - Permission Based Only
- CLINICS - Cancel a Clinic Registration
- CLINICS - Transfer to Another Clinic

## Key Links and Contacts

- HCR 3.0 User Guide
- HCR 3.0 Support
- New Frequently Asked Questions
- Roles and Permissions - Coming Soon



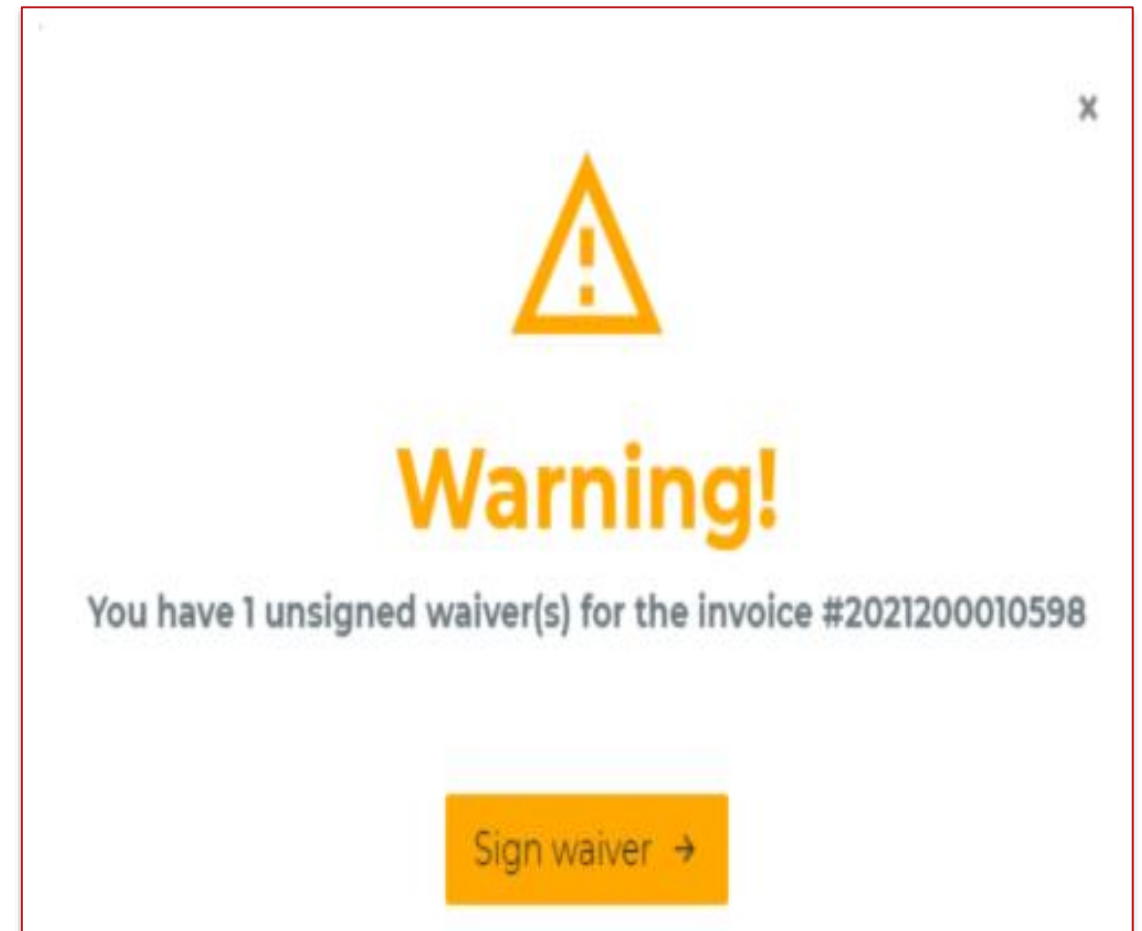
# MY ACCOUNT - Waivers

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If a member has unsigned waivers, a warning message will now appear when they sign into My Account.

This warning will appear for each invoice with unsigned waivers.

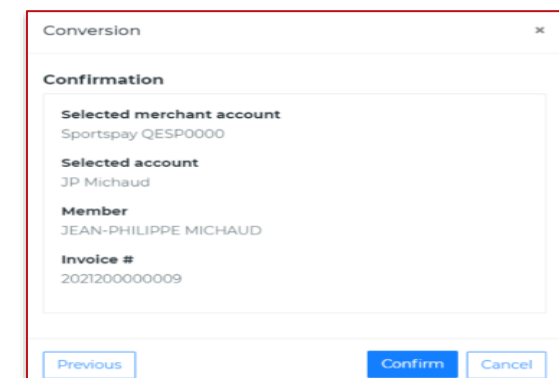
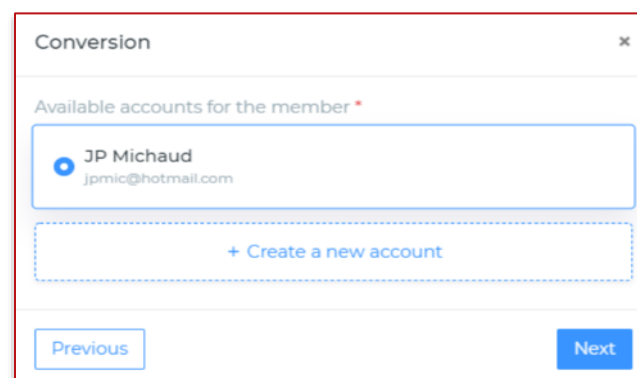
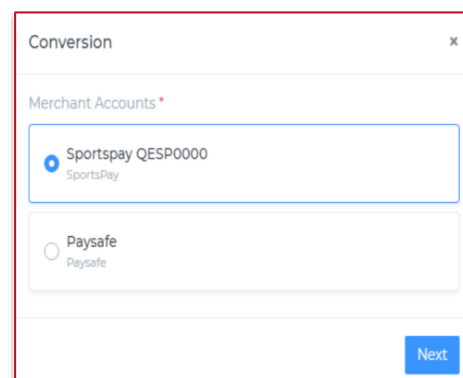
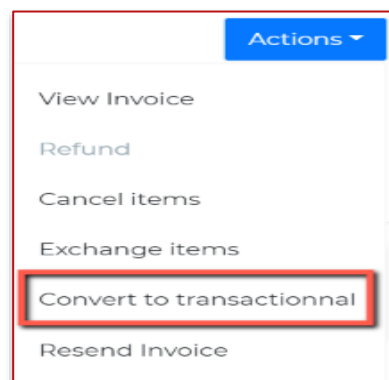
To sign the waivers, click on the Sign Waivers and it will take you through the signing process.



# REGISTRATION - Convert a Manual Transaction to Online Payment

Unpaid manual registrations can now be converted into online payments allowing parents to pay by credit card through My Account.

**To convert the transaction:** Select convert to transactional from the list of options, Attach it to your merchant account, Select or Create an account for the member to send the invoice to, confirm the conversion. An email will be sent to the parent and the transaction will be available to pay inside My Account.

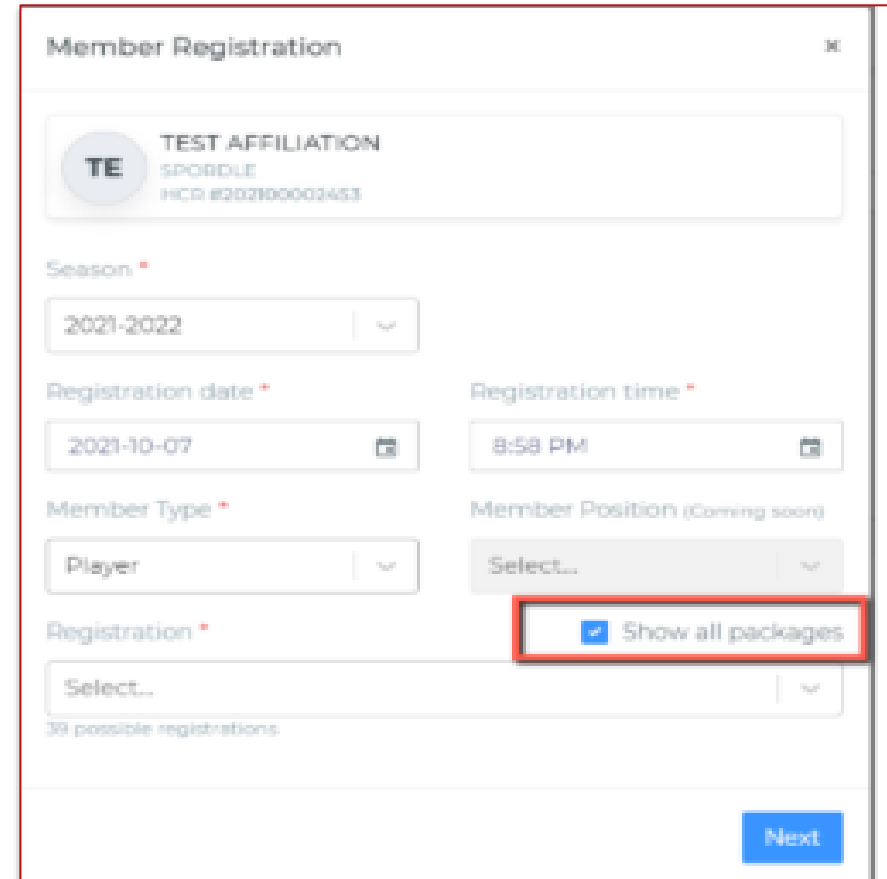


# REGISTRATION – Override for Over/Under-age Registrations

Override for over/under-age registrations is now available. *By default, the system will still show you the list of package for the age of the player.*

To select an over/under-age package for a player, put a checkmark in the box next to *Show all packages*.

**Note:** This can be used for new manual registrations or when doing an exchange.



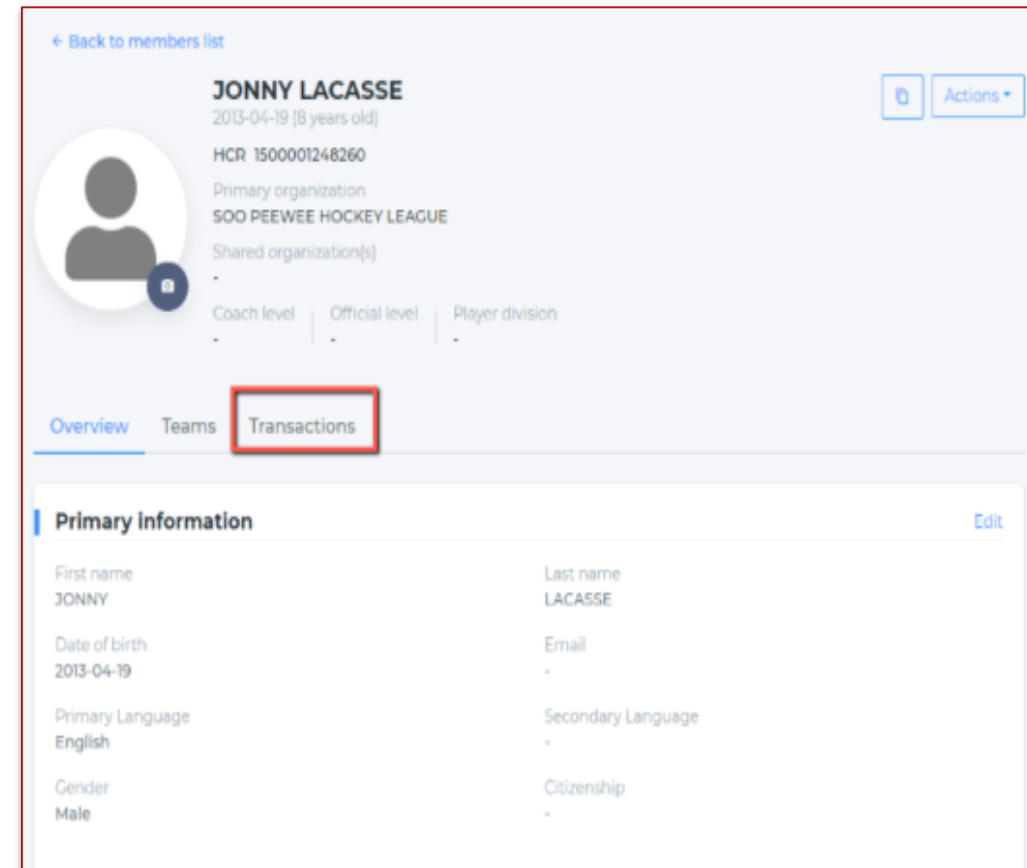
The screenshot displays the 'Member Registration' form. At the top, it shows 'TEST AFFILIATION' with a 'TE' logo, 'SPORDLE', and 'HCR #202100003453'. Below this, there are several input fields: 'Season' (2021-2022), 'Registration date' (2021-10-07), 'Registration time' (8:58 PM), 'Member Type' (Player), and 'Member Position (Coming soon)' (Select...). A checkbox labeled 'Show all packages' is checked and highlighted with a red box. At the bottom right, there is a 'Next' button. The text '39 possible registrations' is visible below the 'Registration' dropdown.

# MEMBER - Transaction Tab

The transaction tab will now always be displayed even if the member does not belong to your organization.

Only transactions done within your MHA will be displayed.

*Even if the player has been transferred to a new MHA, payments/refunds can be managed for this member.*

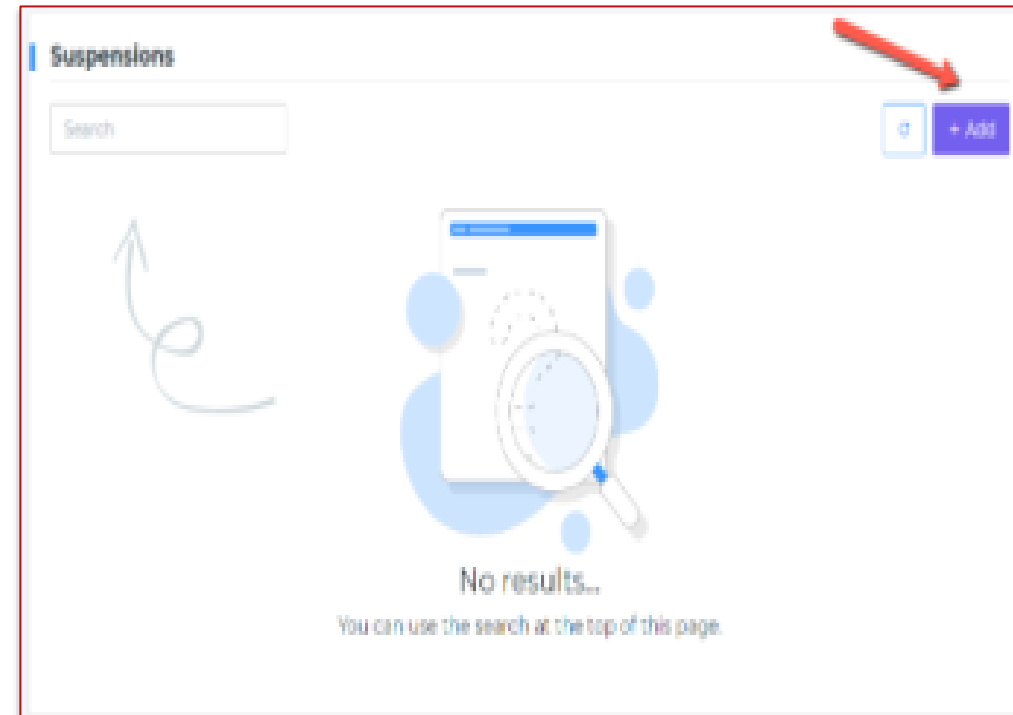


# MEMBER – Suspensions – Permission Based Only

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Suspension module is now available.

Suspensions can be managed from the members profile under the History tab.



# TEAMS – PDF Roster

Export a team roster to PDF is now available.

**Note:** You can generate the PDF roster within the team profile, or in batch from the team list.

Back to team list

### NWJHL - Dawson Creek Jr. Canucks

202100000208

Organization: DAWSON CREEK CANUCKS ✓ League: 202100000208

Category: JUNIOR - B Status: Draft

Verify Rules Actions

Submit for approval

Export Roster (CSV)

**Export Roster (PDF)**

Total: 31

- 26 Males**
  - 23 Regular
  - 0 Imported
  - 3 Released
- 0 Female**
  - 0 Regular
  - 0 Imported
  - 0 Released
- 5 Bench Staff**
  - 1 Head Coach / Manager
  - 2 Assistant Coach
  - 1 Manager/Trainer
  - 1 On-ice Volunteer
  - 0 Released

Teams

3 selected teams

Submit for approval

Category	Team	Organization
JUNIOR - B	NWJHL - Dawson Creek Jr. Canucks	DAWSON CREEK CANUCKS
JUNIOR - B	NWJHL - Fort St. John Huskies	FORT ST. JOHN HUSKIES
JUNIOR - A	BCHL - Alberni Valley Bulldogs	BCHL - ALBERNI VALLEY BULLDOGS

PDF Export



# TEAMS - Automatically Transfer – Permission Based Only

There is a new feature to automatically transfer a player and add them to a team. Within the team profile, click Add a player, click Search in Branch tab. *You will be able to search a player in your branch tree only.* When you add him to a team, you will be able to transfer or share them automatically inside that new organization.

Add players to NEAJBHL - Cold Lake Ice

Hide members that already are in this team

Search by name   Search by team   Search by date of birth   **Search in branch**

First name:    Last name:    HCR #:   

Search:

HCR Number	Member	Age
<input type="checkbox"/> #150000066972	BRET MACLEOD COLD LAKE (CU)	15 years old

Selected member(s): 0

Add players to NEAJBHL - Cold Lake Ice

BRET MACLEOD  
#150000066972  
15 years old  
COLD LAKE (CU)

Select...    Tryout    Imported  

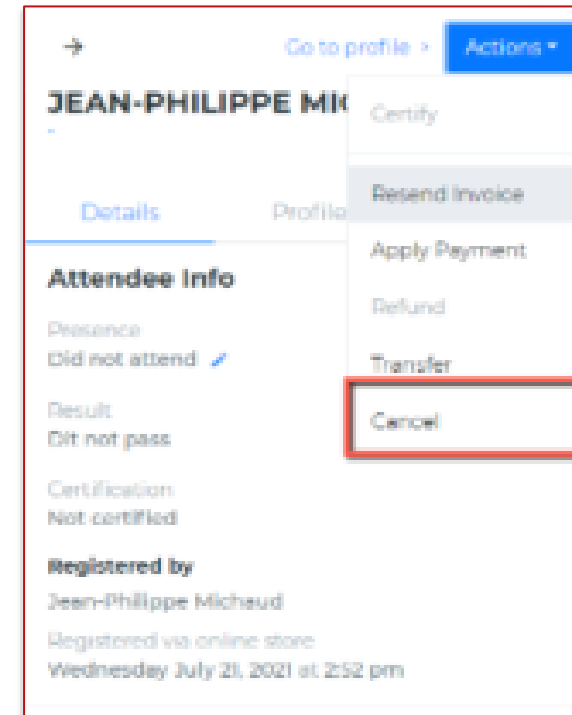
Transfer type  
Select...

# CLINICS – Cancel a Clinic Registration

Within the clinic attendee module, you can now remove an attendee from a clinic.

To Cancel: Click on the line item of the attendee allowing the side panel to open. Select cancel from the list of options under the Action button.

**Note:** This will remove the attendee without refunding the transaction.

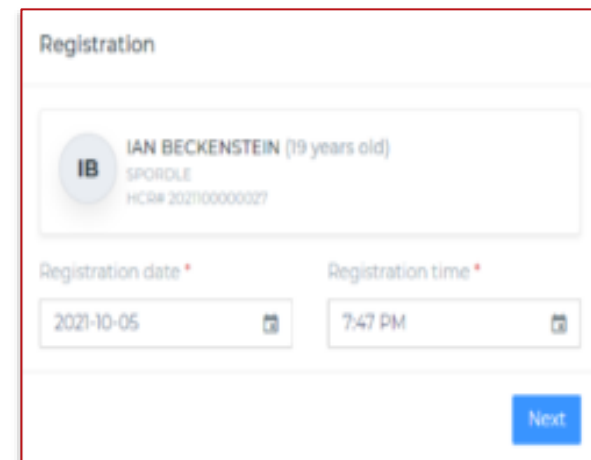
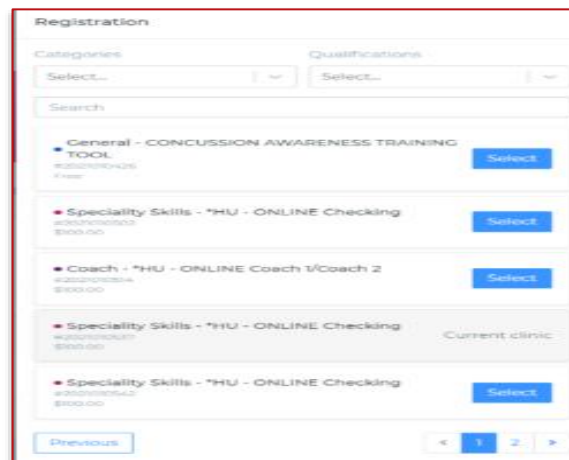
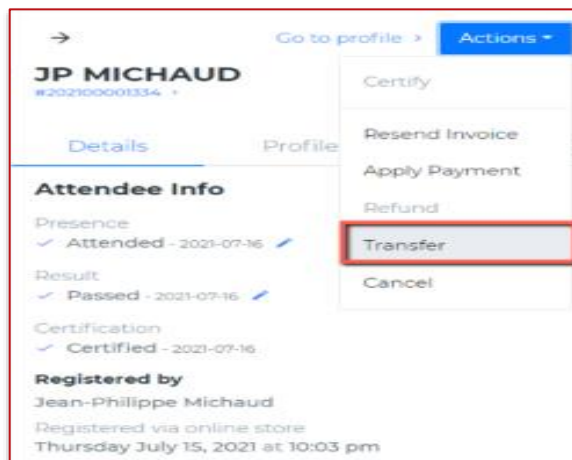


# CLINICS – Transfer to Another Clinic

Within the clinic attendee module, you can now move an attendee to another clinic.

To Transfer: Click on the line item of the attendee allowing the side panel to open. Select transfer from the list of options under the Action button. Choose the new clinic and confirm the registration date.

**Note:** You can do an exchange only to an Open for registration or in Private mode. You won't be able to exchange to any DRAFT clinic



# IMPROVEMENTS

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Teams: The primary address of the player will now be displayed in the side panel when reviewing a player on a roster.

Double-carding: You can set up to allow double carding in the team restrictions. When the setting is on, a player can be rostered twice as primary on 2 different teams.

Questionnaire report: Will now show the registration fees, paid, owing and rebate as well as the answers to the questions.

Qualification reports: Will now return all the qualifications that are valid.

Waiver report: Will now show the full list of waivers, not only the waivers at the MHA level. You can pick one or multiple waivers and extract the list of members that have signed.

# IMPROVEMENTS

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Clinics: When registering for an in-person clinic, the system now shows the location.

Transfers: When you request a transfer now you can select the position of the player and indicate if they are tryout , affiliate or import. When the transfer is approved the player will be set properly



# UPCOMING DEPLOYMENTS

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The next deployment is scheduled for Wednesday, Oct 13 between 3:00-5:00 pm.

- Refund by other payment method - when it was initial paid by credit card
- Allow to delete manual payment
- Rostering report
- Show registration of clinic in the qualification tab for member profile
- Show qualification in roster for player
- Suspension
- Appeals

# DROP-IN TRAINING – MHA Registrar

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Spordle will be hosting a drop-in training session for MHA registrars.

- When: Thursday, Oct 14, 2021
- Time: 7:00-8:30pm
- Topic: Rosters
- Location: Zoom

Join Zoom Meeting

<https://us06web.zoom.us/j/89989627800?pwd=VUJTUmpaOWhUTlpObWd2MEI4WGhDZz09>

Meeting ID: 899 8962 7800

Passcode: 414519

# HCR 3.0 STATS

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HCR 3.0 stats – June to October

Number of Registrations: 312,008

Number of Teams created: 30,667

Number of Clinics set up: 1904

Transfers completed by Month:

June: 3833

July: 6083

August: 13204

September: 32735

October: 8319



## Hockey Canada Registry





# HCR 3.0 - Newsletter

